



Monday, January 12th, 2026
7:00 pm
In person @ Hillcrest Academy

HAHSA meeting

Attendees: Andrea Chountoumadis, Bianca Bankley, Brandie Turpin, Catherine Kapogiannatos, Christina Roumeliotis, Debbie Psillos, Elena Legatos, Evelyn Louridakis, Cassandra Theodorakopoulos, Katerina Georgalos, Katherine Morency-Jarvis, Liana Mentone, Liza Dodd, Maria Almeida, Niki Kallinteris, Roula Stathakis, Saherish Hussain, Sindu Gunaratnam, Susana Van der Veen, Tanya Barr

Guests: Mme. Gosselin

Absences: Amy Sara, Elaine Dubé, Jessica Bornstein, Jessica Jarrett, Josie Milazzo, Karine De Andrade, Kelly Krassakopoulos, Kosta Zambanis, Maria Venieris, Michael-Jordan Kriaris, Nicoletta Psihogios, Patrick Cristofaro, Petroula Giannios, Shannon Capstick, Stella Skouloudakis, Tania Creswell

Minutes

Agenda item: 1. <i>Call to Order</i>	Presenter: Catherine Kapogiannatos
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Catherine Kapogiannatos called the meeting to order at 7:04 PM.

Agenda item: 2. <i>Approval of Agenda</i>	Presenter: Catherine Kapogiannatos
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Motion to **approve** the agenda by **Evelyn Louridakis** and seconded by **Maria Almeida**. Passed **unanimously**.

Agenda item: 3. <i>Approval of Minutes – November 3, 2025</i>	Presenter: Catherine Kapogiannatos
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Motion to **approve** the November 2025 minutes by **Evelyn Louridakis** and seconded by **Christina Roumeliotis**, Passed **unanimously**.

Agenda item: 4.1 <i>President's Report</i>	Presenter: Catherine Kapogiannatos Elena Legatos
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- Appreciation expressed to returning members and volunteers.
- Bagpiper (November 11th ceremony): Event went well, but volume was very loud for some students. Suggestion for future: Headphones if available, consider holding it outside. Principal to consult teacher council re: rebooking for next year (noted as a question for 2027 planning).
- Zumba fundraiser: Successful event, with approximately 40 participants. Instructors brought additional attendees and were very supportive. Suggestion to consider a spring Zumba session.



HILLCREST ACADEMY HOME & SCHOOL ASSOCIATION (HAHSA)

- Holiday photo shoot (December 7th): Fewer reservations than first shoot (same background), but positive feedback. Photographers donated proceeds back to HAHSA.
- Treasurer: Charitable donation approval will be in February.
- Pancake Pyjama Party: Very successful. Grinch appearance was a highlight. Over 40 volunteers participated. Excess pancake mix donated to a local church, picked up by a school parent who is a pastor.
- Parent survey: Sent to parents to gather feedback on HAHSA initiatives (pizza, TCBY, photos, etc.). Approximately 40 responses received so far; results to be compiled and presented in February.

Agenda item: *4.2 Principal's Report*

Presenter: Mme Gosselin

- Thanks expressed to HAHSA for holiday activities and volunteer engagement.
- Bagpiper added value to ceremony; noted noise considerations.
- Announcement: New principal visited classes on first day and will attend next meeting.

Agenda item: *4.3 Treasurer's Report*

Presenter: Bianca Bankley

- Major ongoing fundraisers: Pizza and after-school programs.
- Folding tables purchased and 100% funded by donations.
- Reminder: Submit December expenses as soon as possible as numbers not final until invoices received.

i) CHARITABLE DONATION RECEIPT POLICY

- Charitable donation receipt policy was shared again. Approval deferred to February (treasurer not present). Members asked to review and bring questions.

Agenda item: *4.4 QFHSA Rep's Report*

Presenter: Andrea Chountoumadis

- There are 23 participants for the "Born to Read" initiative.
- Buddy exchange scheduled for January 27th.
- Clarification needed regarding reading/book exchange plan (final confirmation not received).
- Concern about distribution logistics (bags/student pick-up vs after-school distribution).
- HAHSA membership list update: Two additional members noted (Elaine, Jessica).



HILLCREST ACADEMY HOME & SCHOOL ASSOCIATION (HAHSA)

Agenda item: *4.5 Governing Board Rep's Report*

Presenter: Tanya Barr

- Ville de Laval responded to the school's letter regarding issues. Response was not very positive due to lack of written commitments, however promised increased signage and police surveillance.
- Ski trip cancelled likely due to high costs. Field trips go through teacher council first, then governing board if approved. Possible future alternative would be to schedule the ski trip over a weekend.
- Reviewed anti-bullying/anti-violence report: Students' reported feeling of safety slightly below Canadian norm (similar broader Laval trend).
- Suggestion: Monitors wear high-visibility vests, reminders to students on how to seek help.
- Approved sexual education / personal development plan timeline (ACGC).

Agenda item: *4.6 Parent Committee Rep's Report*

Presenter: Catherine Kapogiannatos

- No Parent Committee Representative this year.

Agenda item: *4.7 Communications' Report*

Presenter: Elena Legatos

- No Communications report.

Agenda item: *4.8 Fundraising Coordinator's Report*

Presenter: Tanya Barr

- Big Box Cards fundraiser discussed (all-occasion greeting cards, \$35/box, approximately \$11 profit). Target launch March 1st, fundraising through March, delivery mid-April (for Mother's Day/Father's Day). Every child receives a sample card, and website shows inventory available for purchase. Also includes optional candle add-on (pending stock confirmation).
- Communications support requested for promo materials.
 - i) AFTER-SCHOOL ACTIVITIES REPORT
 - Spring session planned: March 23rd to May 28th.
 - Pending confirmations from activity providers.
 - ii) ATHLETICS MERCHANDISE REPORT
 - Next sale planned mid-February to mid/end March for spring items.
 - Vendor maintained pricing; shorts stock to be checked.
 - iii) SCHOLASTIC BOOK FAIR REPORT
 - Dates: February 17th to 20th.
 - Delivery of the books on February 11th.
 - Preparing emails to send the save-the-date.
 - Door prize: Consider using a \$50 draw to purchase books for families in need (as done last year).
 - Parent sale planned: Suggested time 5:00–8:00PM (aligned with teacher interview night).



HILLCREST ACADEMY HOME & SCHOOL ASSOCIATION (HAHSA)

- Volunteer needs: 10 parents/day + Friday cleanup and cash count witness.
- Bags are needed for books.
- Teacher Wish List: School to assist printing templates. Consider the in-person teacher wish list displayed at checkout.
- Confirmed request: Book fair is booked for February and November next year; keep November slots.

iv) TCBY & PIZZA REPORT

- Sales are slowly dropping.
- TCBY support needed: Katherine managing Pizza Day + TCBY and needs support for TCBY portion.
- Volunteers confirmed: Nikki and Liza to support/serve as backups.
- Katherine to train volunteers.

v) USED UNIFORM REPORT

- Next sale planned: February 19th (during parent-teacher evening). Volunteers needed and will coordinate with book fair setup space/tables.

Agenda item: <i>4.9 Hospitality Committee Report</i>	Presenter: Andrea Chountoumadis
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- TSAW decorating planned Friday, January 30th at 4:00 p.m.
- Week of February 2nd schedule discussed (breakfast, snacks, etc.). Donations email to be sent, and cash/gift cards are accepted.

Agenda item: <i>4.10 Photo Representative Report</i>	Presenter: Maria Almeida
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- Commission cheque received this year: \$1,468.
- Decision on photographer deferred to February pending survey feedback. Possibility to solicit quotes as well as ask the parents who did the holiday photo shoot (members with conflict of interest abstain from voting).

Agenda item: <i>4.11 School Supply Report</i>	Presenter: Catherine Kapogiannatos
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- Reviewing other vendors due to low kickback (example: \$8,617 sales → \$430 return) as we have not signed a contract for next year.
- Other school reportedly receive \$1,200-\$1,500 return per year.
- Now shopping around for other suppliers (Magasin Scolaire, School Start Supplies).
- Decision to be made in February or March.



Agenda item: *5.0 Special Reports*

Presenter: Elena Legatos

A) CHAIRS

- The principal requested a smaller number of chairs for smaller events (100–150).
- Proposal: To purchase 20–168 chairs + storage racks/dollies. Budget estimates range from approximately \$2,500–\$3,000 (excluding delivery, dependent on chair type/vendor).

Motion to **approve** \$6,000 of the School Wide Equipment Carryover for chairs and dollies by **Liza Dodd** and seconded by **Katherine Morency-Jarvis**. Passed **unanimously**.

B) STAFF APPRECIATION WEEK

- Mme Gosselin will speak to Sandie to send out emails for donations.
- Staff meeting at 9AM on February 2nd therefore volunteering will be at 7:30AM.
- Evelyn will speak to her brother-in-law about catering.
- Katherine to reach out to St-Viateur (6 dozen bagels).

Agenda item: *6.0 New Business*

Presenter: Catherine Kapogiannatos

A) SILENT AUCTION

- Proposal inspired by Sherbrooke Academy: Online silent auction model using donated items/experiences. Auction to run for 4–5 days.
- Planned week adjusted to avoid conflicts and Mother’s Day pickup: April 27th – May 1st.
- Suggestion: Require donated item confirmation before listing; include this in vendor letter.

Motion to **approve** Silent Auction by **Maria Almeida** and seconded by **Evelyn Louridakis**. Passed **unanimously**.

B) INTERACTIVE ACTIVITY

Discussed vendors:

- Butterfly Me: Jewelry/keychains, lower cost, profit approximately \$9 per child.
- Fun2Do: STEM/engineering-themed activities, higher cost \$45–\$50, profit \$7–\$12, no HAHSA volunteers required.
- Notes: Ask about sibling discounts, capacity, age grouping, and logistics (after-school vs weekend).

Motion to **approve** Fun2Do Activity on March 20th by **Debbie Psillos** and seconded by **Roula Stathakis**. Passed **unanimously**.



HILLCREST ACADEMY HOME & SCHOOL ASSOCIATION (HAHSA)

Agenda item: *7.0 Questions* **Presenter:** Catherine Kapogiannatos

Agenda item: *8.0 Next Meeting* **Presenter:** Catherine Kapogiannatos

- Following HAHSA meetings, dates reserved:
 - February 9th, 2026
 - March 9th, 2026
 - April 13th, 2026
 - May 4th, 2026
 - June 8th, 2026

Agenda item: *9.0 Adjournment* **Presenter:** Catherine Kapogiannatos

Catherine Kapogiannatos motions to adjourn the meeting at 8:46PM, **approved** by **Christina Roumeliotis** seconded by **Susana Van der Veen**. Passed **unanimously**.