



Monday, October 6<sup>th</sup>, 2025  
7:00 pm  
In person @ Hillcrest Academy

# HAHSA meeting

- Attendees:** Amy Sara, Andrea Chountoumadis, Bianca Bankley, Catherine Kapogiannatos, Christina Roumeliotis, Debbie Psillos, Elena Legatos, Evelyn Louridakis, Jessica Bornstein, Karine De Andrade, Cassandra Theodorakopoulos, Katerina Georgalos, Katherine Morency-Jarvis, Kelly Krassakopoulos, Liana Mentone, Liza Dodd, Maria Almeida, Maria Venieris, Michael Izzo, Michael-Jordan Kriaris, Niki Kallinteris, Patrick Cristofaro, Saherish Hussain, Shannon Capstick, Sindu Gunaratnam, Susana Van der Veen, Tania Creswell, Tanya Barr
- Guests:** Mme. Gosselin
- Absences:** Brandie Turpin, Josie Milazzo, Kosta Zambanis, Nicoletta Psihogios, Petroula Giannios, Roula Stathakis, Stella Skouloudakis

## Minutes

<b>Agenda item:</b> 1. <i>Call to Order</i>	<b>Presenter:</b> Catherine Kapogiannatos
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Catherine Kapogiannatos called the meeting to order at 7:07 PM.

<b>Agenda item:</b> 2. <i>Approval of Agenda</i>	<b>Presenter:</b> Catherine Kapogiannatos
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Motion to **approve** the agenda by **Evelyn Louridakis** and seconded by **Kelly Krassakopoulos**. Passed **unanimously**.

<b>Agenda item:</b> 3. <i>Approval of Minutes – September 15, 2025</i>	<b>Presenter:</b> Catherine Kapogiannatos
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### Amendment to agenda item 4.3:

- Our biggest revenue generators are (in ~~ascending~~ **descending** order):
  - After school sales
  - Pizza Day
  - GST/PST
  - Athletics Merchandise
  - Photographer
  - Use Uniform Sale
  - School Supplies
  - Mabels Labels



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- Our biggest expenses (in ~~ascending~~ **descending** order):
  - o Activities
  - o Field Trip
  - o Fun Day
  - o Winter Event
  - o Grad
  - o Staff Appreciation
  - o Overhead (Amelia Fees, Insurance, etc.)

Motion to **approve** the September 2025 minutes by **Sindu Gunaratnam** and seconded by **Christina Roumeliotis**. Passed **unanimously**.

**Agenda item:** *4.1 President's Report*

**Presenter:** Catherine Kapogiannatos  
Elena Legatos

- Elena introduced the members of each committee and their positions.
- The website will be updated to include all the representatives of each committee, along with an email with all their respective contact information.
- Terry Fox and corn roast was postponed due to weather.
- A survey was sent out in the newsletter. The results came back from the survey and parents feel we are doing a great job in communicating what we are fundraising for. They would like to see more educational fun activities. Feedback from these surveys help HAHSA in improving and becoming an even better committee. Parents would also like to see more HAHSA merchandise.

**Agenda item:** *4.2 Principal's Report*

**Presenter:** Mme Gosselin

- Thank you to all the volunteers for adjusting their schedules to the new Terry Fox run date.
- Mme Gosselin asked for feedback regarding picture day.

**Discussion:** Parents had asked if they were able to change the background of the pictures, which after inquiring was confirmed that we cannot change the background. Perhaps next year we can inquire about shooting with a green screen, to give parents the flexibility of choosing their background. Picture retakes are only for absent students; date to be determined. It is a one-year contract for photos.

**Agenda item:** *4.3 Treasurer's Report*

**Presenter:** Patrick Cristofaro

- After school activities registration is now open.
- Athletic merchandise was sold in August and continued throughout September.
- We received a lot of annual registrations for pizza and TCBY.



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- The outflows are a net amount, not profit.

Motion to **approve** the proposed 2025-2026 budget by **Katherine Morency-Jarvis** and seconded by **Maria Almeida**. Passed **unanimously**.

<b>Agenda item:</b> <i>4.4 QFHSA Rep's Report</i>	<b>Presenter:</b> Andrea Chountoumadis
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- We are still accepting HAHSA membership applications.
- Terry Fox is hosting a round table on October 20<sup>th</sup> from 7:00-8:30PM. Different Home and School Associations gather to discuss and brainstorm ideas. Hillcrest Academy hosted a round table last May. The registration link will be shared via email.
- A QFHSA conference will be held on November 8<sup>th</sup>; time yet to be announced. The fall conference contains two workshops and typically brings in guest speakers. Last year they brought in the CEO of Learn Quebec, which is the free tutoring they offer for grades 2 to 6. Another workshop was done on screen time. The conferences allow us to meet other Home and School Associations, meet vendors and attend workshops.
- The Born to Read Program was included in the HAHSA newsletter. The program is for younger siblings of Hillcrest students, that are not yet students at the school, by offering them age-appropriate books. We are asking families to fill out the form to register their younger children; applicable to siblings of students under the age of 5. Every January there is a family literacy day, and in 2026 the mission is to share a meal with your family and to promote literacy. The idea is to get Ms. Alba to host a family cooking session, and have families get together in the gym to demonstrate a recipe. Each family would have to it together and use their literacy skills to read the recipe and create something together. Another idea is to have the older students read to the younger students, and at the end of the day the students with younger siblings under the age of 5, would bring home age-appropriate books home to extend the gift of literacy to Hillcrest's future students.

<b>Agenda item:</b> <i>4.5 Governing Board Rep's Report</i>	<b>Presenter:</b> Tanya Barr
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- Ms. Marchitello went over the budget cuts, as discussed in September's HAHSA meeting.
- Discussed year end budget.
- Similar number of students in daycare this year compared to last year.
- In terms of new business, funds were discussed regarding field trips and gym rental.
- Governing Board approves items that involves taking time away from student learning, or anything requiring a cost for parents to pay.
- GB approval required for this year's Haunted House, to set up the weekend of October 25<sup>th</sup> and 26<sup>th</sup>, take down is set for November 1<sup>st</sup>. To be put on the GB agenda for October 16<sup>th</sup>.

<b>Agenda item:</b> <i>4.6 Parent Committee Rep's Report</i>	<b>Presenter:</b> Catherine Kapogiannatos
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- A Parent Committee Rep has yet to be appointed.



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**Agenda item:** 4.7 *Communications' Report*

**Presenter:** Elena Legatos

- Anyone who has a position, who requires communications either through email or social media, should contact Saherish at communications@HAHSA.ca.

**Agenda item:** 4.8 *Fundraising Coordinator's Report*

**Presenter:** Tanya Barr

- Fundraising ideas to be discussed in the November HAHSA meeting.
  - i) After school activities:
    - Registration is still open.
    - Facebook access required for last minute cancellations.
    - Access to Canva requested.
    - After school activities are more extensive this year, total of 14 weeks therefore it is more expensive than last year's registration costs.
    - Thursdays are the least popular day for after school activities registration.
  - ii) Athletic Merchandise:
    - Sale closed today, October 6<sup>th</sup>.
    - Approximately \$1,600 profit earned for first sale.
    - Posted a poll today for parents to answer how many sales they want throughout the year.
  - iii) Scholastics Book Fair:
    - February 16<sup>th</sup> to the 20<sup>th</sup>; the 16<sup>th</sup> is a ped day so it will be 4 days if we keep those dates for the book fair.
    - Second term parent-teacher night is the Thursday, so we will discuss a parent sale for that night. Teachers can have a wish list with a parent sale, where parents can purchase books as per the wish lists.
  - iv) Pizza & TCBY:
    - Annual registration has closed.
    - Weekly registration closes on Tuesdays at 3PM for TCBY and Wednesdays at 3PM for pizza.
    - Sales went down for TCBY by 19% and pepperoni pizza went down by 31%.
    - Cheese pizza is the most popular.
    - TCBY profits go to the school for the special needs program, not to HAHSA.
    - Mme Gosselin to provide numbers for the catering/pizza breakdown.
  - v) Used Uniform Sale:
    - There were not a lot of people who attended the used uniform sale.
    - Total sales \$294.
    - Discussion around printing flyers for the used uniform sale, however it is not possible to do so through the school given the budget cuts. The school is charged per copy printed.
    - We asked if Google Classroom can be used to communicate the used uniform sales.
    - No news for Super Recycleur.



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**Agenda item: 4.9 Hospitality Committee Report**

**Presenter:** Andrea Chountoumadis

- Decorations are up for Halloween.
- Ms. Marchitello to confirm plans for Christmas decorations.

**Agenda item: 4.10 Photo Representative Report**

**Presenter:** Maria Almeida

- Thank you to all volunteers and to Mme Gosselin for setting up the schedule for picture day.
- A green screen background will be voted in by HAHSA for the next school year.
- Request for no meetings on picture day.

**Agenda item: 4.11 School Supply Report**

**Presenter:** Catherine Kapogiannatos

- To discuss in March 2026.

**Agenda item: 5.0 Special Reports**

**Presenter:** Elena Legatos

- i) Purchase of chairs:
  - One of Ms. Marchitello's wish list items is to rent or purchase chairs, because there isn't a budget to rent chairs for concerts, etc. We will also need to consider purchasing a storage system such a dolly. Quotes with Alibaba for 500 black plastic chairs is \$6,075 USD; returning them may be more difficult given they are ordered from overseas. Local vendors are quoted at approximately \$26,000 for 500 chairs, including the storage systems. Canadian tire and Walmart sell chairs at approximately \$15 per unit. HAHSA is reaching out to the community to see if we have any contacts who can help reduce the costs.
  - Discussion to have a fundraising campaign to raise funds to purchase chairs.

**Agenda item: 6.0 New Business**

**Presenter:** Catherine Kapogiannatos

A. SECOND USED UNIFORM DATE PROPOSED – November 20<sup>th</sup>, 2025 (First Parent-Teacher Night)

Motion to **approve** the second used uniform sale on November 20<sup>th</sup> by **Debbie Psillos** and seconded by **Liza Dodd**. Passed **unanimously**.

B. MAGIC PUMPKINS – K-CYCLE

Motion to **approve** \$300 for the magic pumpkin activity by **Katherine Morency-Jarvis** and seconded by **Evelyn Louridakis**. Passed **unanimously**.

C. HOLIDAY PHOTO FUNDRAISER PROPOSAL

- A holiday themed photoshoot, held in the gym on a weekend.
- Each family will receive 1 digital copy for \$10, and all proceeds will be donated to HAHSA.
- Each photoshoot will run on 5-minute intervals.

Motion to **approve** the holiday photoshoot fundraiser on November 9<sup>th</sup> by **Tania Creswell** and seconded by **Katherine Morency-Jarvis**. Passed **unanimously**.



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## D. HOLIDAY DECEMBER PARTY

- Date reserved for the Holiday Party: December 8th at 6:30PM
- Location: Portovino Laval

<b>Agenda item:</b> <i>7.0 Questions</i>	<b>Presenter:</b> Catherine Kapogiannatos
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<b>Agenda item:</b> <i>8.0 Next Meeting</i>	<b>Presenter:</b> Catherine Kapogiannatos
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### Discussion:

- Following HAHSA meetings, dates reserved:
  - November 3<sup>rd</sup>, 2025
  - December – TBC
  - January 12<sup>th</sup>, 2026
  - February 9<sup>th</sup>, 2026
  - March 9<sup>th</sup>, 2026
  - April 13<sup>th</sup>, 2026
  - May 4<sup>th</sup>, 2026
  - June 8<sup>th</sup>, 2026

Motion to **approve** the reservation of HAHSA meeting dates by **Christina Roumeliotis** and seconded by **Amy Sara**. Passed **unanimously**.

<b>Agenda item:</b> <i>9.0 Adjournment</i>	<b>Presenter:</b> Catherine Kapogiannatos
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**Catherine Kapogiannatos** motions to adjourn the meeting at 8:32PM, **approved** by **Maria Almeida** seconded by **Tania Creswell**. Passed **unanimously**.