



Hillcrest Academy Home & School Association (HAHSA)

Monday, May 5th, 2025

7:00 pm

In person @ Hillcrest Academy

HAHSA meeting

Attendees: Andrea Chountoumadis, Bianca Bankley, Catherine Kapogiannatos, Christina Roumeliotis, Debbie Psillos, Elena Lagatos, Jessica Bornstein, Josie Milazzo, Karen Palassian, Kassandra Theodorakopoulos, Maria Guglielmino, Patrick Cristofaro, Renee Neratzas, Roula Stathakis, Shannon Capstick, Sinduja Gunaratnam, Susana van der Veen, Tania Creswell

Guests: Mme. Gosselin

Absences: Amy Sara, Anna Mormina, Evelyn Louridakis, Jeffrey Drake, Jessica Jarrett, Joanna Durso, Katherine Morency-Jarvis, Kelly Krassakopoulos, Lisa Giustiniani, Liza Dodd, Maria Almeida, Natalina Vidal, Nicoletta Psihogios, Renu Chitra, Rosa Tsekeris, Saherish Hussain

Minutes

Agenda item: <i>1. Call to Order</i>	Presenter: Renee Neratzas
<ul style="list-style-type: none">• Renee Neratzas called the meeting to order at 7:06 pm.	

Agenda item: <i>2. Approval of Agenda</i>	Presenter: Renee Neratzas
<ul style="list-style-type: none">• Motion to approve the agenda by Tania Creswell and seconded by Andrea Chountoumadis.	

Agenda item: <i>3. Approval of Minutes – March 24th, 2025</i>	Presenter: Renee Neratzas
<ul style="list-style-type: none">• Motion to approve the minutes by Patrick Cristofaro and seconded by Christina Roumeliotis.	

Agenda item: <i>4.1 President's Report</i>	Presenter: Catherine Kapogiannatos
<ul style="list-style-type: none">• Book fair<ul style="list-style-type: none">○ Went really well○ Thank you to all the volunteers who came to help throughout the week• Used Uniform / Super Recycler<ul style="list-style-type: none">○ Went really well○ Thank you to all the volunteers who came to help throughout the week• Results of E-Vote – Hosting QFHSA Roundtable<ul style="list-style-type: none">○ 15 – Yes + 1 – Abstain• 2025 – QFHSA Pat Lewis Humanitarian Award<ul style="list-style-type: none">○ Leadership students were nominated and WON the award○ They will receive a plaque, certificate and 100\$ gift certificate of their choice or donation to a charity.	



Hillcrest Academy Home & School Association (HAHSA)

Agenda item: **4.2 Principal/Vice Principal's Report**

Presenter: Mme. Gosselin

Discussion:

- Thank you for the organization of the book fair and the orders arrived quickly
- Thank you for Secretary Week and Principal Week
- **Special Request – Technology Needs:**
 - 90k before tax
 - 55 x laptops – used mostly in Cycle 3
 - 80 x Chromebooks – used mostly in Cycle 2
 - 2 x carts (charging station)
 - Questions from HAHSA:
 - Is there any funding from the school board?
 - The last time this need was brought up, HAHSA was told that the school board was going to cover the expenses and there was nothing to be done by HAHSA.
 - Do we have to go through the school board for this purchase? If yes, we will lose all the tax (50%).
 - HAHSA will be paying for these but they do not belong to HAHSA, they belong to the school. One year the school board took them all back.
 - Who will be servicing/maintaining these laptops/Chromebooks?
 - Would TCBY money be able to be allocated towards this project?
 - What if HAHSA bought them and donated it to the school?
 - *Sub-committee should probably be formed for this project.*
- **Special Request – Soccer Nets / Basketball Hoops**
 - 10k before tax
 - 2 x Soccer Nets for cycle 1-2
 - 2 x Basketball Hoops for cycle 3
 - Questions from HAHSA:
 - Is it supplied and installed in this price?
 - Is the school board paying a portion? Does it need to be bought through the school board?
 - What happened with the city supplying the soccer nets? Can they be followed up with?
 - Ms. Marchitello did mention she may receive funding for this project.

Agenda item: **4.3 Fundraiser's Report**

Presenter: Karen Palassian

Discussion:

- Used Uniform brought in 520\$
- Super Recycler brought in 125\$
- 2025-2026 – School Year
 - Pizza Days Fundraiser
 - Does HAHSA want to continue running weekly pizza days for the 2025-2026 school year?
 - Dominos will keep same pricing for next school year
 - Katherine K agreed to continue in this position for next school year

Motion to **approve** the continuance of our Pizza Days Fundraiser with Domino's by **Sindujaa Gunaratnam** and seconded by **Debbie Psillos**. Passed **unanimously**.



Hillcrest Academy Home & School Association (HAHSA)

- After-School Activities 2025-2026
- Does HAHSA want to continue running after-school activities for the 2025-2026 school year?
- Liza and Maria A. have started shadowing Karen and have agreed to take on this position next year
- Pricing structure can change depending on our needs

Motion to **approve** the continuance of After-School Activities by **Maria Guglielmino** and seconded by **Tania Creswell**. Passed **unanimously**.

- Athletics Merchandise Fundraiser 2025-2026
- Does HAHSA want to continue running Athletics Merch Fundraiser for the 2025-2026 school year?
- Brings in about 2,000\$
- Pricing to be confirmed in September

Motion to **approve** the continuance of Athletics Merch Fundraiser by **Debbie Psilos** and seconded by **Sindujaa Gunaratnam**. Passed **unanimously**.

- Used Uniform Sales & Super Recycleurs Fundraiser 2025-2026
- Does HAHSA want to continue running the Used Uniform Sales and Super Recycleurs Fundraiser for the 2025-2026 school year?
- Brought in 1,700\$ (used uniform) and 125\$ (Super Recycler)

Motion to **approve** the continuance of Used Uniform & Super Recycleurs Fundraiser by **Maria Guglielmino** and seconded by **Christina Roumeliotis**. Passed **unanimously**.

- Mabels Labels Fundraiser 2025-2026
- Does HAHSA want to continue running the Mabels Labels Online Fundraiser for the 2025-2026 school year?
- Runs all year long
- Brought in 361\$

Motion to **approve** the continuance of Mabels Labels Online Fundraiser by **Tania Creswell** and seconded by **Maria Guglielmino**. Passed **unanimously**.

- Scholastic Book Fair 2025-2026
- Does HAHSA want to continue running the scholastic Book Fair for the 2025-2026 school year?
- Net Sales : 13k – 6,667\$ in Scholastic Rewards

Motion to **approve** the continuance of Scholastic Book Fair by **Maria Guglielmino** and seconded by **Sindujaa Gunaratnam**. Passed **unanimously**.

All of these items need to be approved on a Governing Board level



Hillcrest Academy Home & School Association (HAHSA)

Agenda item: 4.4 Treasurer's Report

Presenter: Maria Guglielmino

Discussion:

- Éditions Vaudreuil sent in their rebate check – 579\$
- Used Uniform – 520\$
- Super Recycleur – 125\$
- Support Activities for School:
 - Invoice for entrance fee of school wide activity needed (CEPSUM - Centre d'éducation physique et des sports)
- Outstanding Invoices
 - Red Cross
 - Karate

Agenda item: 4.5 QFHSA Report

Presenter: Catherine Kapogiannatos

Discussion:

- Round Table Discussion
 - Vote passed for Roundtable Discussion
 - Must email to confirm attendance by May 22nd, 2025
 - Date: Tuesday May 27th, 2025
 - Time: 6:45pm to 8:45pm
 - Topics can also be submitted
- K-Cycle Orientation
 - HAHSA will be presenting a 10-15 min
- AGM
 - Open to public but must register to attend
 - On Zoom

Agenda item: 4.6 Charity Director Report

Presenter: Patrick Cristofaro

Discussion:

Agenda item: 4.7 Governing Board Report

Presenter: Tania Creswell

Discussion:

- Voted in a new caterer – Cantina di Nonna
 - We are only the 2nd school they are servicing (alongside Twin Oaks)
- Voted in the School Supply List
 - Purchased agenda
- Fieldtrip
 - 17.50\$ per student for bussing to CEPSUM
- Voted in School Fees

Agenda item: 4.8 Parent Committee Report

Presenter: Patrick Cristofaro

Discussion:

- April was Autism Acceptance Month (change of name)
- Using Census data to help push enrollments
- Spring Market was given a shout out and will be shared on social media



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Agenda item: 4.9 Photo Representative Report

Presenter: Maria Almeida

Discussion:

Agenda item: 4.10 School Supply Representative Report

Presenter: Catherine Kapogiannatos

Discussion:

- Éditions Vaudreuil sent an email saying that they would not do any in school pick ups moving forward
- FREE SHIPPING for orders over 100\$
- 14.95\$ for orders under 100\$
- Renu contacted the vendor and they will honor the in school pick up for this year as it was in our contract

Agenda item: 4.11 Hospitality Report

Presenter: Andrea Chountoumadis

Discussion:

- Administration gifts were purchased
- Used Uniform went super well

Agenda item: 4.12 Scholastic Book Fair Chair Report

Presenter: Debbie Psilos

Discussion:

- Book fair ran for 5 days this year
- It did get a little hectic on the sale days
- Would like to do a parent sale for next year
- Pending Rosa's discussion for next year's Book Fair reservations, possibly November
 - Needs to be booked ASAP
- Teacher wish lists were not posted while others were

Agenda item: 5.1 Special Reports – Spring Fair Committee

Presenter: Catherine Kapogiannatos

Discussion:

- Still need volunteers
- Activity section for children – 10\$ bracelets
- 40 vendors in the gym

Agenda item: 5.2 Special Reports – Fun Day Committee

Presenter: Catherine Kapogiannatos

Discussion:

- Volunteer email will be sent shortly
- Need more budget
 - 2,300\$ more to be exact
 - Prices have all gone up
 - Vendors are super busy and booked way in advance
 - 2 Big Bouncers, Inflatable Go-Karts, Carnival Games , Foam Party, and Treats: Ice cream sandwiches

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Tania Creswell** and seconded by **Maria Guglielmino**. Passed **unanimously**.



Hillcrest Academy Home & School Association (HAHSA)

Agenda item:	6.1 New Business – Constitution, By-Laws, Executive Members and Member Functions	Presenter:	Karen Palassian
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Discussion:

- Email was sent out April 11th in regards to the modification of Constitution, By-Laws, Executive Members and Member Functions
- All documents were made hand in hand with QFHSA
- Changes to Executive Members:
 - Merged Treasurer & Charity Director
 - Removed Fundraising Director as an Executive Member
 - QFHSA mentioned having an odd number in Executive Members
- Changes to Member Functions:
 - Hospitality – only 2 members and create sub-committees if they need help
 - Communications – new position, overseeing all digital communications
 - Fundraising Coordinator – one person will oversee all the sub-committees
 - TCBY/Pizza – *need a shadow back up*
 - Athletics Merch
 - After-School Activities
 - Used Uniform & Super Recycler
 - Book Fair

All of these items will be voted in during our June AGM meeting

Agenda item:	6.2 New Business – Welcome Event & Position Elections	Presenter:	Catherine Kapogiannatos
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Discussion:

- Idea for next year to introduce HAHSA to all the parents
- Date: Monday, September 15th, 2025
- Cancel September meeting

Motion to **approve** the Welcome Event & Position Elections – Special Meeting in September by **Sindujaa Gunaratnam** and seconded by **Bianca Bankley**. Passed **unanimously**.

Agenda item:	6.3 New Business – Used Uniform Sale & Super Recycler	Presenter:	Catherine Kapogiannatos
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Discussion:

- Date: Saturday: September 27th, 2025

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Sindujaa Gunaratnam** and seconded by **Maria Guglielmino**. Passed **unanimously**.



Hillcrest Academy Home & School Association (HAHSA)

Agenda item:	6.4 New Business – 2025-2026 – HAHSA Meeting	Presenter:	Catherine Kapogiannatos
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Discussion:

- First HAHSA Meeting of 2025-2026 – Monday, October 6th, 2025

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Tania Creswell** and seconded by **Christina Roumeliotis**. Passed **unanimously**.

Agenda item:	7.0 Questions	Presenter:	Catherine Kapogiannatos
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Discussion:

Agenda item:	8.0 Varia	Presenter:	Catherine Kapogiannatos
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Discussion:

Agenda item:	9.0 Next Meeting	Presenter:	Catherine Kapogiannatos
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Discussion:

- 2024-2025 – Meeting Dates
 - June 9th, 2025

Motion to **approve** June 9th for our AGM and final HAHSA meeting by **Sindujaa Gunaratnam** and seconded by **Christina Roumeliotis**.

Agenda item:	10.0 Adjournment	Presenter:	Catherine Kapogiannatos
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Discussion:

- **Renee Neratzas** motions to adjourn the meeting at 8:36 PM, approved by **Karen Palassian** seconded by **Tania Creswell**.