



Hillcrest Academy Home & School Association (HAHSA)

Monday, May 5th, 2025

7:00 pm

In person @ Hillcrest Academy

HAHSA meeting

Attendees: Andrea Chountoumadis, Bianca Bankley, Catherine Kapogiannatos, Christina Roumeliotis, Debbie Psillos, Elena Lagatos, Jessica Bornstein, Josie Milazzo, Karen Palassian, Kassandra Theodorakopoulos, Maria Guglielmino, Patrick Cristofaro, Renee Neratzas, , Roula Stathakis, Shannon Capstick, Sindujaa Gunaratnam, Susana van der Veen, Tania Creswell

Guests: Mme. Gosselin

Absences: Amy Sara, Anna Mormina, Evelyn Louridakis, Jeffrey Drake, Jessica Jarrett, Joanna Durso, Katherine Morency-Jarvis, Kelly Krassakopoulos, Lisa Giustiniani, Liza Dodd, Maria Almeida, Natalina Vidal, Nicoletta Psihogios, Renu Chitra, Rosa Tsekeris, Saherish Hussain

Minutes

Agenda item: 1. <i>Call to Order</i>	Presenter: Renee Neratzas
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- Renee Neratzas called the meeting to order at 7:06 pm.

Agenda item: 2. <i>Approval of Agenda</i>	Presenter: Renee Neratzas
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- Motion to **approve** the agenda by **Tania Creswell** and seconded by **Andrea Choutoumadis**.

Agenda item: 3. <i>Approval of Minutes – March 24th, 2025</i>	Presenter: Renee Neratzas
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- Motion to **approve** the minutes by **Patrick Cristofaro** and seconded by **Christina Roumeliotis**.

Agenda item: 4.1 <i>President's Report</i>	Presenter: Catherine Kapogiannatos
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- Book fair
 - Went really well
 - Thank you to all the volunteers who came to help throughout the week
- Used Uniform / Super Recycler
 - Went really well
 - Thank you to all the volunteers who came to help throughout the week
- Results of E-Vote – Hosting QFHSA Roundtable
 - 15 – Yes + 1 – Abstain
- 2025 – QFHSA Pat Lewis Humanitarian Award
 - Leadership students were nominated and WON the award
 - They will receive a plaque, certificate and 100\$ gift certificate of their choice or donation to a charity.



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Agenda item: 4.2 Principal/Vice Principal's Report

Presenter:

Mme. Gosselin

Discussion:

- Thank you for the organization of the book fair and the orders arrived quickly
- Thank you for Secretary Week and Principal Week
- **Special Request – Technology Needs:**
 - 90k before tax
 - 55 x laptops – used mostly in Cycle 3
 - 80 x Chromebooks – used mostly in Cycle 2
 - 2 x carts (charging station)
 - Questions from HAHSA:
 - Is there any funding from the school board?
 - The last time this need was brought up, HAHSA was told that the school board was going to cover the expenses and there was nothing to be done by HAHSA.
 - Do we have to go through the school board for this purchase? If yes, we will lose all the tax (50%).
 - HAHSA will be paying for these but they do not belong to HAHSA, they belong to the school. One year the school board took them all back.
 - Who will be servicing/maintaining these laptops/Chromebooks?
 - Would TCBY money be able to be allocated towards this project?
 - What if HAHSA bought them and donated it to the school?
 - *Sub-committee should probably be formed for this project.*
- **Special Request – Soccer Nets / Basketball Hoops**
 - 10k before tax
 - 2 x Soccer Nets for cycle 1-2
 - 2 x Basketball Hoops for cycle 3
 - Questions from HAHSA:
 - Is it supplied and installed in this price?
 - Is the school board paying a portion? Does it need to be bought through the school board?
 - What happened with the city supplying the soccer nets? Can they be followed up with?
 - Ms. Marchitello did mention she may receive funding for this project.

Agenda item: 4.3 Fundraiser's Report

Presenter:

Karen Palassian

Discussion:

- Used Uniform brought in 520\$
- Super Recycler brought in 125\$
- 2025-2026 – School Year
 - Pizza Days Fundraiser
 - Does HAHSA want to continue running weekly pizza days for the 2025-2026 school year?
 - Dominos will keep same pricing for next school year
 - Katherine K agreed to continue in this position for next school year

Motion to **approve** the continuance of our Pizza Days Fundraiser with Domino's by **Sindujaa Gunaratnam** and seconded by **Debbie Psillos**. Passed **unanimously**.



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- After-School Activities 2025-2026
- Does HAHSA want to continue running after-school activities for the 2025-2026 school year?
- Liza and Maria A. have started shadowing Karen and have agreed to take on this position next year
- Pricing structure can change depending on our needs

Motion to **approve** the continuance of After-School Activities by **Maria Guglielmino** and seconded by **Tania Creswell**. Passed **unanimously**.

- Athletics Merchandise Fundraiser 2025-2026
- Does HAHSA want to continue running Athletics Merch Fundraiser for the 2025-2026 school year?
- Brings in about 2,000\$
- Pricing to be confirmed in September

Motion to **approve** the continuance of Athletics Merch Fundraiser by **Debbie Psillos** and seconded by **Sindujaa Gunaratnam**. Passed **unanimously**.

- Used Uniform Sales & Super Recycleurs Fundraiser 2025-2026
- Does HAHSA want to continue running the Used Uniform Sales and Super Recycleurs Fundraiser for the 2025-2026 school year?
- Brought in 1,700\$ (used uniform) and 125\$ (Super Recycler)

Motion to **approve** the continuance of Used Uniform & Super Recycleurs Fundraiser by **Maria Guglielmino** and seconded by **Christina Roumeliotis**. Passed **unanimously**.

- Mabels Labels Fundraiser 2025-2026
- Does HAHSA want to continue running the Mabels Labels Online Fundraiser for the 2025-2026 school year?
- Runs all year long
- Brought in 361\$

Motion to **approve** the continuance of Mabels Labels Online Fundraiser by **Tania Creswell** and seconded by **Maria Guglielmino**. Passed **unanimously**.

- Scholastic Book Fair 2025-2026
- Does HAHSA want to continue running the scholastic Book Fair for the 2025-2026 school year?
- Net Sales : 13k – 6,667\$ in Scholastic Rewards

Motion to **approve** the continuance of Scholastic Book Fair by **Maria Guglielmino** and seconded by **Sindujaa Gunaratnam**. Passed **unanimously**.

All of these items need to be approved on a Governing Board level



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Agenda item: 4.4 Treasurer's Report**Presenter:**

Maria Guglielmino

Discussion:

- Éditions Vaudreuil sent in their rebate check – 579\$
- Used Uniform – 520\$
- Super Recycleur – 125\$
- Support Activities for School:
 - Invoice for entrance fee of school wide activity needed (CEPSUM - Centre d'éducation physique et des sports)
- Outstanding Invoices
 - Red Cross
 - Karate

Agenda item: 4.5 QFHSA Report**Presenter:**

Catherine Kapogiannatos

Discussion:

- Round Table Discussion
 - Vote passed for Roundtable Discussion
 - Must email to confirm attendance by May 22nd, 2025
 - Date: Tuesday May 27th, 2025
 - Time: 6:45pm to 8:45pm
 - Topics can also be submitted
- K-Cycle Orientation
 - HAHSA will be presenting a 10-15 min
- AGM
 - Open to public but must register to attend
 - On Zoom

Agenda item: 4.6 Charity Director Report**Presenter:**

Patrick Cristofaro

Discussion:**Agenda item: 4.7 Governing Board Report****Presenter:**

Tania Creswell

Discussion:

- Voted in a new caterer – Cantina di Nonna
 - We are only the 2nd school they are servicing (alongside Twin Oaks)
- Voted in the School Supply List
 - Purchased agenda
- Fieldtrip
 - 17.50\$ per student for bussing to CEPSUM
- Voted in School Fees

Agenda item: 4.8 Parent Committee Report**Presenter:**

Patrick Cristofaro

Discussion:

- April was Autism Acceptance Month (change of name)
- Using Census data to help push enrollments
- Spring Market was given a shout out and will be shared on social media



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Agenda item: *4.9 Photo Representative Report*

Presenter: Maria Almeida

Discussion:

Agenda item: *4.10 School Supply Representative Report*

Presenter: Catherine Kapogiannatos

Discussion:

- Éditions Vaudreuil sent an email saying that they would not do any in school pick ups moving forward
- FREE SHIPPING for orders over 100\$
- 14.95\$ for orders under 100\$
- Renu contacted the vendor and they will honor the in school pick up for this year as it was in our contract

Agenda item: *4.11 Hospitality Report*

Presenter: Andrea Chountoumadis

Discussion:

- Administration gifts were purchased
- Used Uniform went super well

Agenda item: *4.12 Scholastic Book Fair Chair Report*

Presenter: Debbie Psillos

Discussion:

- Book fair ran for 5 days this year
- It did get a little hectic on the sale days
- Would like to do a parent sale for next year
- Pending Rosa's discussion for next year's Book Fair reservations, possibly November
 - Needs to be booked ASAP
- Teacher wish lists were not posted while others were

Agenda item: *5.1 Special Reports – Spring Fair Committee*

Presenter: Catherine Kapogiannatos

Discussion:

- Still need volunteers
- Activity section for children – 10\$ bracelets
- 40 vendors in the gym

Agenda item: *5.2 Special Reports – Fun Day Committee*

Presenter: Catherine Kapogiannatos

Discussion:

- Volunteer email will be sent shortly
- Need more budget
 - 2,300\$ more to be exact
 - Prices have all gone up
 - Vendors are super busy and booked way in advance
 - 2 Big Bouncers, Inflatable Go-Karts, Carnival Games , Foam Party, and Treats: Ice cream sandwiches

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Tania Creswell** and seconded by **Maria Guglielmino**. Passed **unanimously**.



Hillcrest Academy Home & School Association (HAHSA)

Agenda item: <i>6.1 New Business – Constitution, By-Laws, Executive Members and Member Functions</i>	Presenter: Karen Palassian
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Discussion:

- Email was sent out April 11th in regards to the modification of Constitution, By-Laws, Executive Members and Member Functions
- All documents were made hand in hand with QFHSA
- Changes to Executive Members:
 - Merged Treasurer & Charity Director
 - Removed Fundraising Director as an Executive Member
 - QFHSA mentioned having an odd number in Executive Members
- Changes to Member Functions:
 - Hospitality – only 2 members and create sub-committees if they need help
 - Communications – new position, overseeing all digital communications
 - Fundraising Coordinator – one person will oversee all the sub-committees
 - TCBY/Pizza – *need a shadow back up*
 - Athletics Merch
 - After-School Activities
 - Used Uniform & Super Recycler
 - Book Fair

All of these items will be voted in during our June AGM meeting

Agenda item: <i>6.2 New Business – Welcome Event & Position Elections</i>	Presenter: Catherine Kapogiannatos
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Discussion:

- Idea for next year to introduce HAHSA to all the parents
- Date: Monday, September 15th, 2025
- Cancel September meeting

Motion to **approve** the Welcome Event & Position Elections – Special Meeting in September by **Sindujaa Gunaratnam** and seconded by **Bianca Bankley**. Passed **unanimously**.

Agenda item: <i>6.3 New Business – Used Uniform Sale & Super Recycler</i>	Presenter: Catherine Kapogiannatos
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Discussion:

- Date: Saturday: September 27th, 2025

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Sindujaa Gunaratnam** and seconded by **Maria Guglielmino**. Passed **unanimously**.



Hillcrest Academy Home & School Association (HAHSA)

Agenda item: 6.4 New Business – 2025-2026 – HAHSA Meeting

Presenter: Catherine Kapogiannatos

Discussion:

- First HAHSA Meeting of 2025-2026 – Monday, October 6th, 2025

Motion to **approve** the increase of Fun Day budget by 2,300\$ (new total: 7,000\$) by **Tania Creswell** and seconded by **Christina Roumeliotis**. Passed **unanimously**.

Agenda item: 7.0 Questions

Presenter: Catherine Kapogiannatos

Discussion:

Agenda item: 8.0 Varia

Presenter: Catherine Kapogiannatos

Discussion:

Agenda item: 9.0 Next Meeting

Presenter: Catherine Kapogiannatos

Discussion:

- 2024-2025 – Meeting Dates
 - June 9th, 2025

Motion to **approve** June 9th for our AGM and final HAHSA meeting by **Sindujaa Gunaratnam** and seconded by **Christina Roumeliotis**.

Agenda item: 10.0 Ajournment

Presenter: Catherine Kapogiannatos

Discussion:

- **Renee Neratzas** motions to adjourn the meeting at 8:36 PM, approved by **Karen Palassian** seconded by **Tania Creswell**.