



Hillcrest Academy Home & School Association (HAHSA)

Monday, February 3rd, 2025

7:00 pm

In person @ Hillcrest Academy

HAHSA meeting

Attendees: Andrea Chountoumadis, Catherine Kapogiannatos, Christina Roumeliotis, Elena Lagatos, Evelyn Louridakis, Jessica Bornstein, Josie Milazzo, Karen Palassian, Katherine Morency-Jarvis, Lisa Giustiniani, Liza Dodd, Maria Almeida, Maria Guglielmino, Natalina Vidal, Patrick Cristofaro, Rosa Tsekeris, Roula Stathakis, Shannon Capstick, Sindujaa Gunaratnam, Susana van der Veen, Tania Creswell

Guests: Mme. Gosselin, Liza Dodd, Sophia Tsiorvas

Absences: Amy Sara, Anna Mormina, Bianca Bankley, Debbie Psillos, Jeffrey Drake, Jessica Jarrett, Joanna Durso, Kassandra Theodorakopoulos, Kelly Krassakopoulos, Nicoletta Psihogios, Renee Neratzas, Renu Chitra, Saherish Hussain

Minutes

Agenda item: <i>1. Call to Order</i>	Presenter: Catherine Kapogiannatos
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- Catherine Kapogiannatos called the meeting to order at 7:07 pm.

Agenda item: <i>2. Approval of Agenda</i>	Presenter: Catherine Kapogiannatos
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- Motion to approve the agenda by Evelyn Louridakis and seconded by Karen Palassian.

Agenda item: <i>3. Approval of Minutes – January 13th, 2025</i>	Presenter: Catherine Kapogiannatos
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- Motion to approve the minutes by Maria Guglielmino and seconded by Rosa Tsekeris.

Agenda item: <i>4.1 President's Report</i>	Presenter: Catherine Kapogiannatos
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- Karen and I will be revising the by-laws, constitution and position descriptions alongside QFHSA to present to HAHSA for approval before our AGM meeting in June.
- E-Vote was sent to all members to approve the change of the Spring Market to a fundraising event:

Agenda item: <i>4.2 Principal/Vice Principal's Report</i>	Presenter: Mme. Gosselin
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Discussion:

- Mme. Gosselin thanks HAHSA and SAW Committee for the breakfast from this morning and the staff is impatiently awaiting the rest of this week's surprises.



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Agenda item: *4.3 Fundraising Report*

Presenter: Karen Palassian

Discussion:

- Spring Session After School Activities was opened 2025-02-03
 - Cooking is only available to K to Grade 6
- After-School Activities position will be revised and should anyone be interested they can reach out.
- Athletics Merch Sale
 - Will open end of March
 - Delivery in June
 - Volunteers will be needed – email will be sent

Agenda item: *4.4 Treasurer's Report*

Presenter: Maria Guglielmino

Discussion:

- After School is a big fundraiser
 - Spring session is now open
- SAW
 - 805\$ in donations received from parents
- QFHSA – two new members and sent in payment
- Petty Cash dropped as we paid for a few SAW receipts through there
- TCBY purchase will be made through us for the school

Agenda item: *4.5 QFHSA Report*

Presenter: Catherine Kapogiannatos

Discussion:

- Parent-Teacher Night – March 13th, 2025
 - HAHSA table will be set up and would need volunteers greeting parents and talking about what HAHSA does for the school community
- Pre-K & K Orientation Day – May 7th, 2025
 - HAHSA table will be set up and would need volunteers greeting parents and talking about what HAHSA does for the school community
 - Used uniform sale table is needed
 - One or two hours only
- Born-To-Read – Launch of Program for year 2025-2026
 - Family Literacy Day – January 27th
 - Program is meant to encourage reading at a very early stage
 - Will be available only to Hillcrest Academy parents who have younger children who are not yet in Elementary School
 - Older sibling will gift it to the younger sibling
 - May possibly need to allocate money for this project next year

Agenda item: *4.6 Charity Director Report*

Presenter: Patrick Cristofaro

Discussion:

- Generous amount of donations for SAW
- Move to digital receipts for future donations



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Agenda item: 4.7 Governing Board Report

Presenter: Tania Creswell

Discussion:

- Catering Services
 - Survey results: parents were not satisfied
 - Going out to tender with other suppliers
- Subject Time Allocation
 - Has been maintained – one week English, one week French
- Change to Art program
 - Art Dramatique will be Arts Visuels
- Approval of Space Rentals
- Approval of subsidized anti-bullying t-shirts
- Approval of Black History Month speaker presentations
 - 4 separate presentations (Grade 3-4-5-6)
- E-Vote sent to all GB members for the change to Spring Market to a fundraiser and it was approved.
- Funds are still frozen until April 1st, 2025 – no new/extra expenditures are allowed
 - Pending new update from SWLSB

Agenda item: 4.8 Parent Committee Report

Presenter: Patrick Cristofaro

Discussion:

- Nothing to report

Agenda item: 4.9 Photo Representative Report

Presenter: Maria Almeida

Discussion:

- Grad pictures went smoothly
 - Photographer will order more gowns and caps
 - Digital photos of grad pics, grade 6 classes and staff pictures are needed for year book
- New contract for next school year to be prepared
- Date for next year will be tentatively reserved.

Motion to **approve** the 2025-2026 contract with Angela Maiezza Photography by **Maria Guglielmino** and seconded by **Rosa Tsekeris**. Passed **unanimously**.

Agenda item: 4.10 School Supply Representative Report

Presenter: Renu Chitra

Discussion:

- Nothing to report

Agenda item: 4.11 Hospitality Report

Presenter: Andrea Chountoumadis

Discussion:

- Staff Appreciation Week (SAW) – Week of February 3rd, 2025
 - Doing well on budget and received a lot of donations
 - Thank you for the ones who set up this morning



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Agenda item: *4.12 Scholastic Book Fair Chair Report*

Presenter: Rosa Tsekeris

Discussion:

- Email will be sent for volunteers shortly

Agenda item: *5.1 Special Reports – Spring Fair Committee*

Presenter: Catherine Kapogiannatos

Discussion:

- Scheduled for May 31st, 2025
- In the early stages of the planning
- Aiming for everyone indoors since we do not know the weather
- Volunteers will be needed for the event, email will be sent shortly
- Save the Date and Vendor Application form will be sent out tomorrow

Agenda item: *6.0 New Business*

Presenter: Catherine Kapogiannatos

Discussion:

- A) Square – Payment Processing
 - Used for only special events
 - Parents have previously canceled e-transfers
 - Initially needed approval to purchase the machine but it was donated to HAHSA
 - Will be revisited next meeting

Agenda item: *7.0 Questions*

Presenter: Catherine Kapogiannatos

Discussion:

Agenda item: *8.0 Varia*

Presenter: Catherine Kapogiannatos

Discussion:

Agenda item: *9.0 Next Meeting*

Presenter: Catherine Kapogiannatos

Discussion:

- 2024-2025 – Tentative Meeting Dates
 - March 24th, 2025
 - April 7th, 2025
 - May 5th, 2025
 - June 9th, 2025

Agenda item: *10.0 Adjournment*

Presenter: Catherine Kapogiannatos

Discussion:

- **Catherine Kapogiannatos** motions to adjourn the meeting at 7:49 PM, approved by **Maria Almeida** seconded by **Tania Creswell**.