



# Hillcrest Academy Home & School Association (HAHSA)

Monday, February 3<sup>rd</sup>, 2025

7:00 pm

In person @ Hillcrest Academy

## HAHSA meeting

**Attendees:** Andrea Chountoumadis, Catherine Kapogiannatos, Christina Roumeliotis, Elena Lagatos, Evelyn Louridakis, Jessica Bornstein, Josie Milazzo, Karen Palassian, Katherine Morency-Jarvis, Lisa Giustiniani, Liza Dodd, Maria Almeida, Maria Guglielmino, Natalina Vidal, Patrick Cristofaro, Rosa Tsekeris, Roula Stathakis, Shannon Capstick, Sindujaa Gunaratnam, Susana van der Veen, Tania Creswell

**Guests:** Mme. Gosselin, Liza Dodd, Sophia Tsiorvas

**Absences:** Amy Sara, Anna Mormina, Bianca Bankley, Debbie Psillos, Jeffrey Drake, Jessica Jarrett, Joanna Durso, Kassandra Theodorakopoulos, Kelly Krassakopoulos, Nicoletta Psihogios, Renee Neratzas, Renu Chitra, Saherish Hussain

### Minutes

<b>Agenda item:</b> 1. <i>Call to Order</i>	<b>Presenter:</b> Catherine Kapogiannatos
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- Catherine Kapogiannatos called the meeting to order at 7:07 pm.

<b>Agenda item:</b> 2. <i>Approval of Agenda</i>	<b>Presenter:</b> Catherine Kapogiannatos
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- Motion to **approve** the agenda by **Evelyn Louridakis** and seconded by **Karen Palassian**.

<b>Agenda item:</b> 3. <i>Approval of Minutes – January 13<sup>th</sup>, 2025</i>	<b>Presenter:</b> Catherine Kapogiannatos
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- Motion to **approve** the minutes by **Maria Guglielmino** and seconded by **Rosa Tsekeris**.

<b>Agenda item:</b> 4.1 <i>President's Report</i>	<b>Presenter:</b> Catherine Kapogiannatos
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- Karen and I will be revising the by-laws, constitution and position descriptions alongside QFHSA to present to HAHSA for approval before our AGM meeting in June.
- E-Vote was sent to all members to approve the change of the Spring Market to a fundraising event:

<b>Agenda item:</b> 4.2 <i>Principal/Vice Principal's Report</i>	<b>Presenter:</b> Mme. Gosselin
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#### Discussion:

- Mme. Gosselin thanks HAHSA and SAW Committee for the breakfast from this morning and the staff is impatiently awaiting the rest of this week's surprises.



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**Agenda item: 4.3 Fundraising Report****Presenter:** Karen Palassian**Discussion:**

- Spring Session After School Activities was opened 2025-02-03
  - Cooking is only available to K to Grade 6
- After-School Activities position will be revised and should anyone be interested they can reach out.
- Athletics Merch Sale
  - Will open end of March
  - Delivery in June
  - Volunteers will be needed – email will be sent

**Agenda item: 4.4 Treasurer's Report****Presenter:** Maria Guglielmino**Discussion:**

- After School is a big fundraiser
  - Spring session is now open
- SAW
  - 805\$ in donations received from parents
- QFHSA – two new members and sent in payment
- Petty Cash dropped as we paid for a few SAW receipts through there
- TCBY purchase will be made through us for the school

**Agenda item: 4.5 QFHSA Report****Presenter:** Catherine Kapogiannatos**Discussion:**

- Parent-Teacher Night – March 13<sup>th</sup>, 2025
  - HAHSA table will be set up and would need volunteers greeting parents and talking about what HAHSA does for the school community
- Pre-K & K Orientation Day – May 7<sup>th</sup>, 2025
  - HAHSA table will be set up and would need volunteers greeting parents and talking about what HAHSA does for the school community
  - Used uniform sale table is needed
  - One or two hours only
- Born-To-Read – Launch of Program for year 2025-2026
  - Family Literacy Day – January 27<sup>th</sup>
  - Program is meant to encourage reading at a very early stage
  - Will be available only to Hillcrest Academy parents who have younger children who are not yet in Elementary School
  - Older sibling will gift it to the younger sibling
  - May possibly need to allocate money for this project next year

**Agenda item: 4.6 Charity Director Report****Presenter:** Patrick Cristofaro**Discussion:**

- Generous amount of donations for SAW
- Move to digital receipts for future donations



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<b>Agenda item:</b> <i><b>4.7 Governing Board Report</b></i>	<b>Presenter:</b> Tania Creswell
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**Discussion:**

- Catering Services
  - Survey results: parents were not satisfied
  - Going out to tender with other suppliers
- Subject Time Allocation
  - Has been maintained – one week English, one week French
- Change to Art program
  - Art Dramatique will be Arts Visuels
- Approval of Space Rentals
- Approval of subsidized anti-bullying t-shirts
- Approval of Black History Month speaker presentations
  - 4 separate presentations (Grade 3-4-5-6)
- E-Vote sent to all GB members for the change to Spring Market to a fundraiser and it was approved.
- Funds are still frozen until April 1<sup>st</sup>, 2025 – no new/extra expenditures are allowed
  - Pending new update from SWLSB

<b>Agenda item:</b> <i><b>4.8 Parent Committee Report</b></i>	<b>Presenter:</b> Patrick Cristofaro
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**Discussion:**

- Nothing to report

<b>Agenda item:</b> <i><b>4.9 Photo Representative Report</b></i>	<b>Presenter:</b> Maria Almeida
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**Discussion:**

- Grad pictures went smoothly
  - Photographer will order more gowns and caps
  - Digital photos of grad pics, grade 6 classes and staff pictures are needed for year book
- New contract for next school year to be prepared
- Date for next year will be tentatively reserved.

Motion to **approve** the 2025-2026 contract with Angela Maiezza Photography by **Maria Guglielmino** and seconded by **Rosa Tsekeris**. Passed **unanimously**.

<b>Agenda item:</b> <i><b>4.10 School Supply Representative Report</b></i>	<b>Presenter:</b> Renu Chitra
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**Discussion:**

- Nothing to report

<b>Agenda item:</b> <i><b>4.11 Hospitality Report</b></i>	<b>Presenter:</b> Andrea Chountoumadis
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**Discussion:**

- Staff Appreciation Week (SAW) – Week of February 3<sup>rd</sup>, 2025
  - Doing well on budget and received a lot of donations
  - Thank you for the ones who set up this morning



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**Agenda item:** *4.12 Scholastic Book Fair Chair Report*

**Presenter:** Rosa Tsekeris

**Discussion:**

- Email will be sent for volunteers shortly

**Agenda item:** *5.1 Special Reports – Spring Fair Committee*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

- Scheduled for May 31<sup>st</sup>, 2025
- In the early stages of the planning
- Aiming for everyone indoors since we do not know the weather
- Volunteers will be needed for the event, email will be sent shortly
- Save the Date and Vendor Application form will be sent out tomorrow

**Agenda item:** *6.0 New Business*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

- A) Square – Payment Processing
  - Used for only special events
  - Parents have previously canceled e-transfers
  - Initially needed approval to purchase to machine but it was donated to HAHSA
  - Will be revisited next meeting

**Agenda item:** *7.0 Questions*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

**Agenda item:** *8.0 Varia*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

**Agenda item:** *9.0 Next Meeting*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

- 2024-2025 – Tentative Meeting Dates
  - March 24<sup>th</sup>, 2025
  - April 7<sup>th</sup>, 2025
  - May 5<sup>th</sup>, 2025
  - June 9<sup>th</sup>, 2025

**Agenda item:** *10.0 Ajournment*

**Presenter:** Catherine Kapogiannatos

**Discussion:**

- **Catherine Kapogiannatos** motions to adjourn the meeting at 7:49 PM, approved by **Maria Almeida** seconded by **Tania Creswell**.