



# Hillcrest Academy Home & School Association (HAHSA)

Monday, September 16<sup>th</sup>, 2024

7:00 pm

In person @ Hillcrest Academy

## HAHSA meeting

**Attendees:** Amy Sara, Andrea Chountoumadis, Catherine Kapogiannatos, Debbie Psillos, Evelyn Louridakis, Jeffrey Drake, Jessica Bornstein, Karen Palassian, Katherine Morency-Jarvis, Kelly Krassakopoulos, Maria Almeida, Patrick Cristofaro, Renee Neratzas, Rosa Tsekeris, Saherish Hussain, Shannon Capstick, Sindu Gunaratnam, Tania Creswell

**Guests:** Mrs. Marchitello, Anna Mormina, Bianca Bankley, Christina Roumeliotis, Crystal McKnight, Elaine Dube, Elena Legatos, Jessica Jarrett, Joanna Durso, Josie Milazzo, Kassandra Theodorakopoulos, Lisa Giustiniani, Nicole Psihogios, Renu Chitra, Roula Stathakis, Roxanne Loeub Tartaglia, Susana Van der Veen

### Minutes

<b>Agenda item:</b>	<b>1. Call to Order</b>	<b>Presenter:</b>	Renee Neratzas
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- Renee Neratzas called the meeting to order at 7:04 pm.

<b>Agenda item:</b>	<b>2. Approval of Agenda</b>	<b>Presenter:</b>	Renee Neratzas
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- Motion to **approve** the agenda by **Evelyn Louridakis** and seconded by **Maria Almeida**.

<b>Agenda item:</b>	<b>3. Approval of Minutes – June 10<sup>th</sup>, 2024</b>	<b>Presenter:</b>	Renee Neratzas
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- Correction:
  - 5.1 New Business
  - Elections
  - Spelling error acclimation was corrected – acclamation.
- Motion to **approve** the minutes by **Evelyn Louridakis** and seconded by **Katherine Morency-Jarvis**. Passed **unanimously**.

<b>Agenda item:</b>	<b>4.1 President's Report</b>	<b>Presenter:</b>	Renee Neratzas
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- Fun Day (June 2024)
  - Was a big success
  - Was too hot to be outside so we moved everything indoors.
  - Cancelled the big animals
  - Popsicles, Tattoos, Face Painting etc were a big hit.
- Corn Roast (September 2024)
  - Was a big success
  - Extra corn was offered to the students who came and got seconds and thirds.
- Picture Day (September 2024)
  - Will be next week
  - Volunteers will be helping the photographers



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**Agenda item:** 4.2 *Principal/Vice Principal's Report*

**Presenter:** Tania Marchitello

**Discussion:**

- Theme for the year: My Best Self
- Focusing on building relationships
  - Classroom welcome circles
  - School-wide welcome circle
  - Domino Cereal Box Challenge
- Team Building for juniors and seniors
- Corn Roast was great and the distribution went smoothly.

**Agenda item:** 4.3 *Fundraising Report*

**Presenter:** Karen Palassian

**Discussion:**

- Fundraising goes hand in hand with the budget that will be presented.
- Budget is discussed with the school administration before school starts (needs and wants).
  - Corn Roast
  - Fieldtrips
  - Fun day
  - Decoration
- Main fundraising :
  - Pizza Day
  - After school activities
  - Used uniform sales
  - Athletics Merchandise
- Rebate Checks:
  - Mabel's Labels
  - Photographer
  - Éditions Vaudreuil (school supplies)
- Overseen Fundraisers (ran by HAHSA but \$\$ goes directly to school)
  - TCBY – special needs requirements (Sensory Room)
  - Scholastic Book Fair (Scholastic Rewards, shared amongst the teachers/school)
- GST/PST
  - Charity status
  - \$\$ from previous school year 2023-2024
- If there is any additional fundraising needed then additional fundraising will take place and a sub committee will be formed for execution.
- Athletics Merchandise
  - Sale opens in the next two weeks
  - Runs for a month
  - Delivery ETA: November 2024
- Pizza Day & TCBY – full year registration ends next week.
- After school activities
  - Registration opens end of the month
  - Fall/Winter Session – October to February



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**Agenda item:** 4.4 *Treasurer's Report*

**Presenter:** Patrick Cristofaro

**Discussion:**

- Patrick presents the live budget document
- Carried over from 2023-2024 – 19,000\$ (which was projected for the September activities)
- Uniforms (Top-Marks sales):
  - Used to get a rebate check
  - Decided with admin to for-go the rebate check and reduced the cost for the parents instead.
- School supplies, Photographer, and Mabel's Labels estimated rebate checks.
- Used uniform sales – donation based sales
- Expenses are listed below, all amounts are estimated amounts.
- 2025 – Annual grad donation by HAHSA – 1,500\$
- Pizza/TCBY will continue fluctuating as the year goes on since ordering system is open year round.

**Agenda item:** 4.5 *QFHSA Report*

**Presenter:** Kelly Krassakopoulos

**Discussion:**

- QFHSA definition and mission is read
- 20\$ membership fee per family
- Access to workshops, newsletters, allows us to have a voice within our schools
- Payments will be accepted at the end of the meeting.

**Agenda item:** 5.1 *New Business*

**Presenter:** Renee Neratzas, Catherine Kapogiannatos, Karen Palassian

**Discussion:**

- VOTE IN POSITIONS:
  - One year terms for each position
  - Must be reliable and must see position description and what is expected of you as a representative.
    - **Photo Representative**
    - Nomination: Maria Almeida
    - Motion to **approve** the nomination by **Debbie Psillos** and seconded by **Katherine Morency-Jarvis**. Passed unanimously.
    - **Photo Representative**
    - Nomination: Evelyn Louridakis (Grade 6)
    - Motion to **approve** the nomination by **Tania Creswell** and seconded by **Katherine Morency-Jarvis**. Passed unanimously.
    - **School Supply Representative**
    - Nomination: Renu Chitra
    - Motion to **approve** the nomination by **Maria Almeida** and seconded by **Evelyn Louridakis**. Passed unanimously.



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- **Hospitality Committee**
  - Nominations: Shannon Capstick, Jessica Bornstein, Lisa Giustiniani, Rosa Tsekeris, Anna Mormina, Amy Sara, Roula Stathakis, Nicole Psihogios, Andrea Chountoumadis, Susana Van der Veen, Jessica Jarrett – helper: Evelyn Louridakis
  - Motion to **approve** the nominations by **Evelyn Louridakis** and seconded by **Tania Creswell**. Passed unanimously.
- **Governing Board Representative**
  - Nomination: Jeffrey Drake
  - Motion to **approve** the nomination by **Maria Almeida** and seconded by **Evelyn Louridakis**. Passed unanimously.
- **Scholastic Book Fair Chair**
  - Nominations: Rosa Tsekeris, Debbie Psillos
  - Motion to **approve** the nomination by **Sindu Gunaratnam** and seconded by **Katherine Morency-Jarvis**. Passed unanimously.
- VOLUNTEERING RECAP
  - Yearly volunteer form and judicial form must be completed at the beginning of the year
  - Sign in/sign out sheet must be respected at all times
  - Volunteer badges must be worn at all times on school grounds
  - Volunteer handbook will be sent to all the volunteers
  - ABSOLUTELY NO PICTURES WILL BE TAKEN WHILE WE ARE VOLUNTEERING.
  - No noise while we are in the hallways, we do not play with our children in the school yard, we are here as a help and not to socialize.
- UNIFORM SALES 2024-2025
  - Used uniform sale
  - Donation based sales
  - Merged with the Hospitality Committee
  - Schedule was made for the year (two weekend sales, parent-teacher night sales, sporadic afterschool sales)
- SUB COMMITTEES (Movie Night, Spring Fair, Fun Day)
  - Committees are needed for our bigger events
  - Sign up sheet is on the table if anyone is interested
- VOTING
  - **Halloween Activities: Haunted House (week of October 28<sup>th</sup>) – 600\$ + PreK/K Pumpkin Seeds & Pumpkins – 200\$**
  - Haunted House will be set up over the weekend and taken down the following weekend
  - Magic Pumpkin Seeds Activity must be approved by our Teacher Council before buying but tentatively we are voting in the \$ value.
  - Motion to **approve** the expenditures by **Maria Almeida** and seconded by **Katherine Morency-Jarvis**. Passed unanimously.
  - **Holiday Cookies – 5,000\$ - Les Biscuits Josie**
  - Delivery Scheduled for December 16<sup>th</sup>, 2024
  - 4.75 inch square cookie, paint brush, paint, ribbons and individual packages
  - Peanut free store front
  - Alternative option for students who are allergic to dairy.
  - Winter theme pictures on the cookies
  - Motion to **approve** the expenditures by **Katherine Morency-Jarvis** and seconded by **Evelyn Louridakis**. Passed unanimously.



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- **Movie Night – January 24<sup>th</sup>, 2025 – 2,000\$**
- Give parents the opportunity to come to the school for fun events with their children
- Family movie night
- Tentative movie: Inside Out 2
- Might have to cap the # of families invited
- Sub committee will be formed
- Motion to **approve** the expenditures by **Sindu Gunaratnam** and seconded by **Tania Creswell**. Passed unanimously.
  
- **Spring Fair – 4,000\$**
- Community event
- Hoping to do it outside April/May
- Vendor feed backs varied, some vendors did fantastic, some did not
- Grade 6 students were volunteering to help the flow of traffic within the school
- Missing volunteers
- Motion to **approve** the expenditures by **Sindu Gunaratnam** and seconded by **Jeffrey Drake**. Passed unanimously.

<b>Agenda item:</b> <b>6.0 Questions</b>	<b>Presenter:</b> Renee Neratzas
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Discussion:

<b>Agenda item:</b> <b>7.0 Varia</b>	<b>Presenter:</b> Renee Neratzas
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Discussion:

<b>Agenda item:</b> <b>8.0 Next Meeting</b>	<b>Presenter:</b> Renee Neratzas
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Discussion:

- 2024-2025 – Tentative Meeting Dates
  - October 7<sup>th</sup>, 2024
    - **Renee Neratzas** motions that the next HAHSA parent committee meeting be held Monday October 7<sup>th</sup>, 2024 at 7:00pm, in the staff room – approved by **Rosa Tsekeris** seconded by **Evelyn Louridakis**.
  - November 4<sup>th</sup>, 2024
  - December 18<sup>th</sup>, 2024 (Tentative Holiday Supper – no meeting)
  - January 13<sup>th</sup>, 2025
  - February 3<sup>rd</sup>, 2025
  - March 10<sup>th</sup>, 2025
  - April 7<sup>th</sup>, 2025
  - May 5<sup>th</sup>, 2025
  - June 9<sup>th</sup>, 2025

<b>Agenda item:</b> <b>9.0 Adjournment</b>	<b>Presenter:</b> Renee Neratzas
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Discussion:

- **Renee Neratzas** motions to adjourn the meeting at 8:15 PM, approved by **Maria Almeida** and seconded by **Evelyn Louridakis**.